



CALL FOR PRESENTERS

WISL ANNUAL CONFERENCE AUGUST 11th – 12th, 2023.

Women in STEM Leadership welcomes proposals from qualified candidates to present topics from their area of expertise or experience at our annual conference on the 11th and 12th of August 2023. To be considered as a speaker, you are required to complete and submit the provided form.

Before you submit a presentation proposal, please review the details associated with being a conference presenter described in this document, including the benefits and responsibilities you agree to by submitting your speaker proposal.

To have your topic considered for presentation at the WISL Conference, please keep the following in mind when completing the application:

Your presentation should provide the following:

- **Relevance and Clarity:** The content is interesting and useful to a significant number of expected attendees. Learning objectives are clearly stated and describe how the presentation will help attendees.
- **Practical Application:** Presentations should provide take-away knowledge and material that can be used by participants in their day-to-day work settings, describe how ideas and methods can be transferred for use by others, and/or offer how-to skills to improve performance. Case studies are encouraged.
- **Leading-Edge:** Presentations should address critical issues, emerging trends, and/or innovative technologies and methodologies.

For HR and Training professionals at all levels working directly in STEM, the conference offers an opportunity to share best practices and learn from experts about the most significant, practical, and current HR and training topics in the STEM industry. Common job titles of past attendees include:

HR

Human resource directors, managers, generalists and administrators

Benefits managers, administrators and specialists

Compliance officers

Employment managers and recruiters

Training/Workforce Development

Training and development directors and managers

Employee development vice presidents and directors

Workforce development and outreach directors and coordinators

Proposal information

We invite proposals for compelling educational sessions. The driving criteria for proposal selection include:

- Demonstrated innovation in training & delivery, and/or leadership development;
- Engaging and can hold audience attention (*sessions that require audience engagement and participation are highly desired*);
- STEM industry knowledge and/or experience (*sessions that are led or co-presented by construction contractor employees are highly desired*); and
- Thoughtfulness and creativity.

WISL expectations

WISL expects all speakers to:

- Sign the WISL speaker agreement that outlines the speaker's roles and responsibilities.
- Deliver content as developed and agreed upon.
- Submit all program materials, including handouts and PowerPoint slides, electronically by May 31, 2023.
- Grant WISL the right to distribute conference materials to attendees.

Speaker expenses

Selected speakers will receive one complimentary, nontransferable conference registration. Speakers will not be reimbursed for any expenses incurred in developing content or materials for their presentations.

Submission instructions

Your completed presentation proposal form, which can be found at

<https://womeninstemleadership.org/annual-conference/> should be submitted by close of business on Wednesday, May 31, 2023.

Those who submit a presentation will be notified by Friday June 30, 2023 whether their presentation was accepted.

Questions

For any enquiries, please contact Ogechi Ugwulebo at +1 (972) 919-6133.